



**FAMILIARIZATION PROGRAMME FOR
INDEPENDENT DIRECTORS**

KFin Technologies Limited

SIGNATORIES

Version	Prepared by	Reviewed by	Confirmed by	Approved by
1.0	Mr. Anshul Kumar Jain, Chief Compliance Officer and Head - Legal	Mr. Vivek Narayan Mathur, Chief Financial Officer	Nomination and Remuneration Committee	Board of Directors

VERSION CONTROL

Version	Date	Description	Description of Changes
1.0	June 06, 2022	Familiarization Programme for Independent Directors	New Policy

A. Introduction

1. Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended (“**SEBI (LODR) Regulations**”) require a listed company to familiarize independent directors with *inter alia* the functioning of the business of the listed company, and the industry in which it operates by formulating programmes to this effect.
2. Pursuant to the above-mentioned regulations in the SEBI (LODR) Regulations, KFin Technologies Limited (the “**Company**”) has framed this policy (the “**Policy**”) to ensure that the directors referred to in Section 149(6) of the Companies Act, 2013 of the Company and Regulation 16(1)(b) of SEBI (LODR) Regulations (“**Independent Directors**”) have a greater insight into the business of the Company, enabling them to contribute more effectively in decision making.
3. This Policy is intended to be in conformity with the SEBI (LODR) Regulations as on the date of its adoption. However, if due to subsequent modifications in the SEBI (LODR) Regulations or any other applicable law, a provision of this Policy or any part thereof becomes inconsistent with the SEBI (LODR) Regulations, the provisions of the SEBI (LODR) Regulations as modified shall prevail.

B. Effective Date

4. This Policy is effective from June 06, 2022.

C. Familiarization programmes

5. The Company shall familiarize the Independent Directors through various programmes about the Company including:
 - nature of the industry in which the Company operates;
 - business model of the Company;
 - roles, rights, responsibilities of Independent Directors; and
 - any other relevant information.

D. Details of familiarization programmes conducted and attended by the Independent Directors

The details of familiarization programmes conducted and attended by Independent Directors are included in Annexure – A hereto. The Chief Financial Officer, Chief Compliance Officer and Company Secretary and Compliance Officer are severally authorized to update the said Annexure as deemed appropriate.

E. Disclosure of the Policy

6. This Policy shall be uploaded on the website of the Company, and a web link of the same shall also be provided in the annual report of the Company.

Annexure – A

Details of familiarization programmes conducted and attended by Independent Directors

From April 01, 2025 to date

(No. of hours)

Sr. No.	Programmes	Mode	Independent Directors			
			Mr. Kaushik Mazumdar	Ms. Radha Rajappa	Mr. Chengalath Jayaram	Mr. Shankar Iyer*
01	Business and Operational Performance	Board / Committee Meetings	04.00	04.00	04.00	03.00
02	Financial Results and Performance	Board / Committee Meetings	04.00	04.00	04.00	03.00
03	Business Units Walkthrough	Site Visits	–	–	–	07.00
04	Business Outlook and Strategy	Board Strategy Meeting	07.00	07.00	07.00	07.00
05	Statutory Environment	Board Meeting	01.00	01.00	01.00	01.00
Total			16.00	16.00	16.00	21.00

Cumulative Basis with effect from April 01, 2022, till date

Independent Directors	Number of Programmes Attended		Number of hours spent	
	From April 01, 2025 to date	Cumulative till date	From April 01, 2025 to date	Cumulative till date
Mr. Kaushik Mazumdar	04	14	16.00	53.30
Ms. Radha Rajappa	04	11	16.00	44.00
Mr. Chengalath Jayaram	04	08	16.00	33.00
Mr. Shankar Iyer*	05	05	21.00	21.00

** Appointed w.e.f. April 28, 2025*